

APPROVAL OF LOAN OF AQUA MATERIAL

This is to confirm that:

Name

Organisation

Address

State

Postcode

Telephone

Email

is authorised to borrow the following material as specified on the understanding that the obligation is on me in all matters of copyright.

As listed below (or attached)

For the following purpose(s) only:

exhibition,

On the date of

and return to AQuA not later

(date)

(date)

Where applicable please provide the following:

Please outline the Display Techniques planned for the material you wish to exhibit.

Please outline the security measures undertaken to protect the work while being exhibited:

Approval of loan of AQuA material



Please outline the methods of transport you have planned for the transit of the AQuA material:

Please provide the address where the AQuA material will be exhibited

- All handling of AQuA material must consider best archival and conservation practise.
- All crediting/labelling of exhibition material and any introduction panels, theme panels, acknowledgments - must identify the loan of the material from the Australian Lesbian and Gay Archives – failure to do so may jeopardise any future loans.
- If at any time the security, stability or display of the material has been compromised, the Australian Lesbian and Gay Archives reserves the right to remove it from exhibition.
- Borrowed material from the AQuA collection, including digital copies must not be copied, printed or distributed in any way without the prior consent of the AQuA and for no other purpose than that agreed to.
- Any digitised material for the purpose of screen based display or to print display material must not be used for any purposes other than the agreed exhibition as approved in this loan form.

This loan is approved by (two committee members)

Angela Bailey, AQuA President

Signature of Committee member		Date	
--------------------------------------	--	-------------	--

Nick Henderson, committee member

Signature of Committee member		Date	
--------------------------------------	--	-------------	--

I, the borrower, undertake to comply with the above conditions of loan:

Signature of borrower		Date	
------------------------------	--	-------------	--

